



BROCKWAY TOWNSHIP
 7645 Sayles Road
 Brockway, MI 48097
 Phone (810) 387-3375 Fax (810) 387-4571
 Email: brockway@greatlakes.net



**BROCKWAY TOWNSHIP
 SPECIAL BOARD MEETING MINUTES - DRAFT**

Date: November 11, 2025
Time: 7:00pm
Place: Township Hall
Pledge of Allegiance led by: Bill McMurtrie

Present: Bill McMurtrie, Connie True, Terry Wright, Tim Stasik, Cheryl Wadsworth

Absent: 0
Staff Present:

AGENDA

Motion: Bill Second: Tim Motion Carried: yes 5-0

MINUTES

Motion: Terry Second: Connie Motion Carried: yes 5-0

BILLS

Motion to pay September and October bills in the amount of:
 September:

- Park \$10,775.43, Terry motioned, Tim seconded 5-0
- Fire \$5,700.48, Connie motioned, Bill seconded 5-0
- General \$181,190.48, Terry motioned, Bill seconded 5-0

October:

- Park TBD, Terry motioned, Tim seconded 5-0
- Fire TBD, Connie motioned, Bill seconded 5-0
- General TBD, Terry motioned, Bill seconded 5-0

Motion Carried: yes



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1. **GUEST SPEAKERS** - none
2. **CITIZENS TO ADDRESS THE BOARD** - 4 citizens addressed the board
3. **PARK AND RECREATION DEPARTMENT**
Approved millage distribution for 2025 – Bill motioned, Terry seconded.
Motion carried. 5-0. Payment for audit by King and Messing approved in general bills.
4. **BUILDING DEPARTMENT & ENFORCEMENT**
8860 Owens Rd- Motion to turn over this matter to the enforcement officer by Bill, seconded by Connie. Motion carried. 5-0
12323 Wilkes Rd- Motion to close complaint due to property lines being a civil matter, by Bill, seconded by Cheryl. Motioned carried. 5-0
5. **PLANNING COMMISSION**
Karlene Bognar requested a resolution for the moratorium of 1 year to research data centers and permission to reach out to our lawyer regarding a boiler plate ordinance. Bill motioned, Terry seconded. Motion carried. 5-0
The Planning Commission has open board positions, and needs a liason to form a quorum. Meetings are the 2nd Thursday of every even month.
6. **ASSESSMENT**
No report. Special Meeting Board of Reviews is December 10th at 3pm.
7. **FIRE DEPARTMENT**
September – 19 runs, 13 medical, 3 fire, 3 PI
October – 32 runs – 21 medical, 3 fire, 5 PI and 3 miscellaneous
 - a. Radio encryption – Chief will send out 2 radios at a time for repairs to Digicom Global. 12 radios total. Bill motioned to have radios serviced at a cost of \$4320.00, Terry seconded. Motion carried. 5-0
 - b. Phone and internet outages are being documented and are numerous.
 - c. Training on snow plows – Assistant Chief Carl asked who pays if the equipment is damaged. Board will contact the insurance company for an answer.
 - d. A hydraulic line is leaking on the ladder truck. Apollo can service right away, no estimated cost since it can be complicated to service the parts in question.
 - e. Two recruits – Tyler Double and John Laubat – will be on a 1-year probation and will attend Fire Academy next Fall. Medical training is in the Spring. Bill motioned to add Mr. Double and Mr. Laubat to the Fire Departments roster, Tim seconded. Motion carried. 5-0



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f. Water heater needs to be replaced in the fire hall. Terry motioned to wait for updated quotes, Connie seconded. Motion carried. 5-0.

8. **ROADS AND DRAINS**

9. **NEW BUSINESS**

- A. Marcy McClelland was sworn in as Deputy Treasurer.
 - a. Lori Burns was sworn in as Deputy Clerk earlier today.
- B. Master Plan – Karlene Bogner, Planning Commission Secretary, read the Brockway Township Master Plan Summary to the room. Connie motioned to accept the Master Plan, Cheryl seconded. Motion carried. 5-0
- C. Ameriscapes snow removal contract renewal – Bill motioned to renew the contract, Connie seconded. Motion carried. 5-0
- D. Complete transfers from former Treasurer and Clerk to new officers – all bank accounts, emails and vendor accounts. Terry motioned to consolidate emails to one main email address and to add the new Deputy Clerk, Lori Burns and Deputy Treasurer, Marcy McClelland, to the bank accounts. Connie seconded. Motion carried. 5-0
- E. Quickbooks online – Motion to switch to the online version of Quickbooks with payroll by Connie, seconded by Bill. Motion carried. 5-0
- F. MTA classes for Trustee, Clerk and Treasurer – Motion to pay for classes (\$50-\$75 per class in-person or online) by Connie, seconded by Bill. Motion carried. 5-0. Trustee Tim Stasik has paid for his class, and will be reimbursed.
- G. W2 and 1099 Processing – Motion to have an accountant process by Bill, seconded by Cheryl. Motion carried. 5-0
- H. Building doors and locks – 2 bids scheduled for Thursday with free estimates.
- I. New addition – cabling estimates – received one, asking for additional.
- J. Payment to Salski Construction for building addition - \$116,345.00 check, which includes 2 payments. Payment was approved in the general bills. Roughly \$40k over budget due to unforeseen expenses. Terry motioned to pay Salski with remaining ARPA funds and general funds totalling \$49,000.17 Bill seconded. Motion carried. 5-0

10. **PUBLIC COMMENTS** - none

ADJOURNMENT

Time: 8:42pm

Motion: Connie

Second: Tim

Motion carried. 5-0